



## Substitute Application For Employment

Your interest in being on the substitute teacher and aide list for Trinity Christian Academy is appreciated. We invite you to complete the following application and return it to our school office.

Leadership is essential for Trinity Christian Academy. We are grateful for teachers and aides who are professionally qualified, who love and understand children, and who exemplify Christ by the pattern of their lives in the classroom.

### Personal Information

Application Date: \_\_\_\_\_ Date Available: \_\_\_\_\_

Full Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Which grade levels do you prefer to teach (in order of preference)? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been arrested or convicted of any criminal act? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Professional Qualifications

### Training

Please indicate the degrees you have earned, the date the degree was earned, the institution where the degree was earned, and your GPA.

<b>Degree</b>	<b>Date</b>	<b>Institution</b>	<b>GPA</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

What was your major field of study? \_\_\_\_\_

What were your minor fields of study \_\_\_\_\_

What Christian Education courses have you had? \_\_\_\_\_

Do you have a teaching credential? \_\_\_\_\_ State: \_\_\_\_\_ Date of expiration? \_\_\_\_\_

### Experience

List all of your teaching experience:

<b>Place</b>	<b>Grade</b>	<b>Date of Employment</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you do not have a degree, list the credit hours you earned beyond high school:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List the educational institutions attended beyond high school:

<b>Institution</b>	<b>Year</b>	<b>Course</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## Christian Background

Please give your definition of a Christian.

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How long have you known Christ as your Lord and Savior? \_\_\_\_\_

What is your local church affiliation? \_\_\_\_\_

Denomination: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_

Church address and phone number: \_\_\_\_\_

Are you active in your church? \_\_\_\_\_ In what capacity? \_\_\_\_\_

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What is your motive for seeking a position in a Christian school?

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Do you believe the Bible to be the inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth? Yes \_\_\_\_\_ No \_\_\_\_\_

## References

List below references (at least two personal and two professional) who can testify as to your character and teaching ability (include a pastor, principal or superintendent, and your last supervisor).

Name & Address	Phone/Email	Mailing Address	Prof/Pers?

## Statement of Faith

We believe that the Bible is the very Word of God in its entirety and, therefore, is our authority in matters of faith and practice.

We believe in one God, creator of the universe, eternally existing in the persons of the Father, the Son, and the Holy Spirit.

We believe that God wonderfully and immutably created human beings in His own image as male and female – two biologically distinct yet complementary sexes, different but with equal personal dignity – and that humans should affirm their biological sex and refrain from seeking to change, alter, or disagree with their biological sex; and that all human life from conception through natural death is worthy of protection. We believe that God instituted and ordered marriage as a lifelong union between one man and one woman and that sexual intimacy outside of the covenant bond of marriage is contrary to God's design and purpose. We believe that human beings were created innocent but rebelled against God resulting in the subjugation of the human race under the powers of sin and death. We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ.

We believe that Jesus Christ was conceived by the Holy Spirit, born of the virgin Mary, crucified for our sin, and raised from the dead for our justification in eternal victory. He is undiminished deity and genuine humanity in one person.

We believe that Jesus Christ ascended into Heaven to the right hand of God the Father and will one day return to this earth in power and glory.

We believe that the only means of being cleansed from sin is through repentance and faith in the precious blood of Jesus Christ, surrendering to Him as Lord and Savior.

We believe that the Holy Spirit is a personal Being who convicts the world of sin and who regenerates, indwells, empowers, guides, and seals believers eternally for God.

We believe that regeneration by the Holy Spirit is absolutely necessary for the salvation of lost sinners, and those who receive the Lord Jesus Christ by faith are born again into the family of God.

We believe that heaven is the abode and the place of eternal joy for the saved, and that hell is the place of eternal punishment for the lost.

We believe that the family of God is part of the visible church, and is the body of believers of which Christ is the head.

The Statement of Faith contains those doctrines to which the school unreservedly adheres and teaches. It is the school's desire to maintain this position. Although Trinity Christian Academy is a ministry of Tates Creek Presbyterian Church, students are not required to believe our denominational distinctives as set forth in the Westminster Confession of Faith. A brief summary of these distinctives is attached. These matters may arise in classes and chapel services.

**I subscribe to the Statement of Faith of Trinity Christian Academy without mental reservation or equivocation.  
If so, please sign and date below:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Mission Statement

Trinity inspires students to learn, love, and live God's truth in God's world.  
In order to accomplish this mission:

The school offers its students an education that is both classical and Christian. It is classical in that it draws deeply on the rich heritage of western civilization and culture; it is Christian in that it recognizes the Bible as the final authority in matters of life and thought. Students are encouraged to develop a worldview that integrates Christian faith with all areas of learning.

The school functions as a nurturing community in which students are respected as unique individuals created in the image of God, each with special abilities and needs. They are taught by skilled and knowledgeable teachers who love children and are dedicated to helping them realize their highest potential—spiritually, intellectually, physically, socially, and creatively. Classes are kept small so that each student will receive individual attention and have abundant opportunities to participate and lead.

The school takes an active interest in the development of its students' intellectual, spiritual, moral and physical habits in the belief that early development of a disciplined lifestyle in the context of a relationship with Jesus Christ will provide a solid foundation for a responsible and joyful life.

The school offers its students a rich humanities, arts, music and social studies curriculum, which integrates the study of literature, music and the arts with the study of history and geography. Students come to understand the present and gain perspective on the future through acquiring knowledge of the past. They are warned of evil and error and challenged to live virtuously and nobly through the example of those who have gone before. They learn to think critically and Biblically through engaging in dialogue with outstanding thinkers of the past and present. They are encouraged to express themselves creatively in written and artistic media as they taste and enjoy great literature, art and music.

The school offers its students a mathematics and science program that enables them to master the content and skills, which will prepare them to participate knowledgeably in the scientific and technological discussions of the modern world. From the early grades the mathematics curriculum encourages mastery of concepts and skills that are foundational for advanced study and emphasizes the practical application of what is learned to real-life problems. The science curriculum makes use of an approach, which enables the students to acquire a solid understanding of the world in which they live through a direct encounter with the wonders and laws of God's creation.

The school offers its students a physical education program that involves them in a variety of physical activities and sports designed to develop their fitness, skills and character.

**I subscribe to the Mission Statement of Trinity Christian Academy without mental reservation or equivocation. If so, please sign and date below:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

## **Tates Creek Presbyterian Church Theological Distinctives**

The Scriptures of the Old and New Testaments, consisting of sixty-six books are the inerrant Word of God and the sole authority for both belief and practice.

There is one God in three persons, the Father, the Son, and the Holy Spirit. He is perfect in all His attributes and He sovereignly reigns and rules over all things, including evil.

Man is so completely dead in his sin and estranged from God that there is truly absolutely nothing he can say or do to reconcile himself to God.

Salvation is all of God. He is both the Author and the Finisher of His people's salvation. Not one of God's people will be lost.

Sinners are saved by grace alone (as opposed to any other cause) through faith alone (as opposed to any other means) and even this faith is a gift of God.

The people of God are called to grow in their faith and walk with Christ by the sanctifying power of the indwelling Holy Spirit and through the diligent use of the means of grace (Word, prayer, worship, sacraments, Christian fellowship and service).

God has graciously given special promises to children of believing parents (called covenant promises) to encourage the parents in their efforts to raise their children in the Lord.

The church is the only God-appointed institution through which God calls a people to Himself.

Death is the final threshold, which separates people for all eternity between Life in Heaven and Condemnation in Hell.

Jesus is coming again to restore all things to Himself, including the resurrected bodies of His redeemed people.

I agree to teach within the parameters of, or not to openly oppose, these Biblical distinctives while serving in my professional capacity as a teacher at Trinity Christian Academy.

If so, please sign and date below:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

## **Applicant's Certification and Agreement**

I understand that Trinity Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Trinity Christian Academy to thoroughly investigate references, evaluations, education, and other records and matters related to my suitability for employment at Trinity Christian Academy.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release Trinity Christian Academy, former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information to be unfavorable or to reflect adversely on the school or on me as a Christian role model. I understand that this is only an application and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (print): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_